



FAMILY INVESTMENT
ADMINISTRATION

CARES BULLETIN

Effective Date: IMMEDIATELY

Issuance Date: June 23, 2009

Control Number: 09-04

TO: DIRECTORS, LOCAL DEPARTMENTS OF SOCIAL SERVICES
DEPUTY/ASSISTANT DIRECTORS FOR FAMILY INVESTMENT
FAMILY INVESTMENT SUPERVISORS
HEALTH OFFICERS, LOCAL HEALTH DEPARTMENTS
LOCAL HEALTH DEPARTMENTS, ELIGIBILITY STAFF

FROM: *Kevin M. McGuire*
KEVIN M. MCGUIRE, EXECUTIVE DIRECTOR, FIA
Jill Spector
JILL SPECTOR, ACTING EXECUTIVE DIRECTOR, DHMH/OES

RE: CLEARINGHOUSE WORKERS LIST

PROGRAMS AFFECTED: ALL PROGRAMS

ORIGINATING OFFICE: OFFICE OF PROGRAMS

SUMMARY:

The CARES clearinghouse worker list is now accessible via FIPNET, in addition to CARES.

ACTION:

It is important to promptly report changes in clearinghouse workers. Local departments must report clearinghouse worker changes via e-mail to Delorise Gallop at dgallop@dhr.state.md.us. CARES will be updated within two business days and FIPNET will be updated by the first of each month.

INQUIRIES:

Thank you for your attention to this information. Please direct questions regarding this bulletin to Delorise Gallop at 410-238-1264.

cc: FIA Management Staff
DHMH Management Staff
Constituent Services
DHR Systems Support Center